

PROGRESS UPDATES ON PREVIOUSLY AGREED RECOMMENDATIONS

Summary

Members are asked to consider the assessments of progress contained within the attached Progress Updates on the implementation of previously agreed recommendations. There are outstanding recommendations from the reviews of Cemeteries and Customer First.

Detail

1. Following the Cabinet consideration of scrutiny reports, accepted recommendations are then subject to a monitoring process to track their implementation.
2. Two main types of report are used. Initially this is by means of Action Plans detailing how services will be taking forward agreed recommendations. This is then followed by a Progress Report at a future agreed date. Evidence is submitted by the relevant department together with an assessment of progress against all recommendations. Should members of the Select Committee agree, those recommendations which have reached an assessment of '1' are then signed off as having been completed.
3. In order to track those recommendations which are not signed off following the first round of Progress Reports, a series of Progress Updates are submitted for all Select Committees on a regular basis.
4. As discussed at Executive Scrutiny on 27 January, link officers will not be in attendance at quarterly Progress Updates following initial progress report, but Member comments will be communicated to the services concerned by the Scrutiny Team.
5. **Appendix 1** sets out the outstanding recommendations for this Committee. **Appendix 2** sets out the 'assessment of progress' categories for Members' reference.

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